

DEPARTMENT OF CHILDREN AND FAMILIES
JOB OPPORTUNITY
SUPERVISING CHEF

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on the current DAS exam list

Location: Connecticut Juvenile Training School – Middletown, CT

Job Posting No: BM43869CJT

Hours: 37.50 hours (weekly)
Saturday – Wednesday (11:00 a.m. – 6:30 p.m.)

Salary: \$51,200 - \$65,827 (Annually)

Closing Date: January 29, 2015

Eligibility Requirement: The Department of Children and Families currently has a vacancy for a full-time Supervising Chef at The Connecticut Juvenile Training School, 1225 Silver Street, Middletown, CT.

Example of Duties:

Schedules, assigns, oversees and reviews work of staff; provides staff training and assistance; conducts performance evaluations; determines priorities and plans kitchen work; establishes and maintains kitchen procedures; develops or makes recommendations on development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares reports and correspondence; makes recommendations for equipment use; provides for sanitation and maintenance of kitchen supplies and equipment; may be responsible for or provide input into menu planning; may order food and supplies; performs related duties as required.

Knowledge, Skills and Abilities: Considerable knowledge of institutional cooking methods and use and care of equipment; knowledge of comparative food costs and basic principles of dietetics; knowledge of health and safety requirements in food services; considerable interpersonal skills; considerable oral and written communication skills; skill in menu planning; ability to organize kitchen operation and develop efficient procedures for handling of food; ability to keep records and make reports; ability to utilize computer software; supervisory ability.

General Experience: Five (5) years of experience in the preparation of food on a large scale.

Physical Requirement:

- Incumbents in this class must have adequate physical strength, stamina, physical agility, visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties of the class.
- Incumbents must be free from communicable diseases
- A physical examination may be required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit the [State of Connecticut Application for Employment \(CT-HR-12\)](#), indicating the Job Posting No. **BM43869CJT**, resume, letter of intent, three (3) letters of supervisory references, any license; current state employees must submit their two most recent performance appraisals in lieu of references. Material can be mailed to: CJTS, 1225 Silver Street, Middletown, CT 06457 by close of business on **January 29, 2015** in order to be considered. **NO FAXES OR E-MAILS PLEASE.**

Mail Application to:

DCF – Connecticut Juvenile Training School
1225 Silver Street – Middletown, CT 06457
Attn: Lizette Basile

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.